

# Gift Aid Declaration Form

**Boost your donation by 25p of Gift Aid for every £1 you donate**

Gift Aid can be reclaimed by the charity from the tax you pay for the current tax year. Your address is needed in order to identify you as a current UK taxpayer.

**Name of charity:** **Oakhaven Hospice Trust**

**Donor details:**

Title .....

First name or initial(s) .....

Surname .....

Home address .....

.....

Postcode .....

Home phone .....

Mobile phone .....

Email address .....

By completing this form you are confirming that:

i) You own all the goods donated, you obtained them in a legal manner and you are not acting as a business. You consent to Oakhaven taking ownership of any of your donated goods which are unsuitable for sale or have not or cannot be sold, acknowledging that they will be recycled or disposed as appropriate.

ii) Oakhaven Hospice Trust is instructed as your agent in selling your donated goods at a charge of 2% commission plus VAT. It is not necessary for us to write to you to confirm the proceeds of your donations, provided that the total value of the net proceeds of sale in any tax year has not exceeded £100.00. You must have paid £25.00 income tax or capital gains tax in the UK during the given tax year in order to cover an initial donation of up to £100.00. Once a sale is made that brings the total value to more than £100.00 we will write to you to confirm your consent to these funds over and above the initial £100.00 being donated.

**Donor declaration:**

I want to Gift Aid my current donation and any donations I may make in the future or have made in the past 4 years to Oakhaven Hospice Trust.

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

I will notify Oakhaven Hospice Trust of any change in my personal circumstances, such as name and address, or that I no longer pay UK Income or Capital Gains Tax, or I wish to cancel the declaration.

Signature .....

Date .....



making every moment matter